**ASSESSMENT SCHEDULE**

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| **Unit/Date** | **Title** | **Assessment** | **Rubric** | **Score** | **Time** | **Participants** |
| 1.  Week1:  12th - 18th Sept 2023 | Towards an understanding of integrated learner support for ODL | [Unit 1 Quiz](https://vussc.colvee.org/mod/quiz/view.php?id=2696) | Each quiz item is 1 % | 10% | 15mins | All |
| 2.A  19th – 25th sept 2023 | Learner Support within the course | [Unit 2 A Quiz](https://vussc.colvee.org/mod/quiz/view.php?id=2704)  Unit 2 [Graded Discussion Forum 5](https://vussc.colvee.org/mod/forum/view.php?id=2703) | Each quiz item is 1% | 10%  10% | 15mns  20 mins | Tutors |
| 2.B  19th – 25th sept 2023 | Learner support and institutional context | A graded [Discussion forum 8](https://vussc.colvee.org/mod/forum/view.php?id=2725)   Post a detailed plan intended to improve or innovate a change that will impact learner support in your docket, in your institution.                        [Unit 2B Quiz](https://vussc.colvee.org/mod/quiz/view.php?id=2726) |          Come up with an innovation or an improvement on learner support in your docket. (2%)           Demonstrate that learner support can be embedded in the administrative structure of an institution. (4%)           Demonstrate how improvements or innovation in learner support may impact policy change or change in practice- standard operating procedures etc. (4%)  Each quiz item is 1% | 10%                                      10% | 20mins  15 Mins | Managers |
| 3.  8th Dec 2023  11: 00 am - 1: 30 pm | Building community of learners | Group work [Assignment 3: Case study](https://vussc.colvee.org/mod/assign/view.php?id=2713)**:***You will be assigned to groups of about 4-5, at least one member must be faculty. You will collaboratively work on the task below.*  Choose a topic/lesson from a course that you are tutoring in an ODL program. Redesign its activities to demonstrate how you will implement any 3 of the following:   1. Social presence. 2. Cognitive presence. 3. Identity. 4. Teaching presence. 5. and creative presence.   *There will be oral presentation of this group work via a link that will be provided.*  [Unit 3 Quiz](https://vussc.colvee.org/mod/quiz/view.php?id=2714) | Demonstrate an understanding of community of learners (5%)  Demonstrate how a learning activity can be evidence of building community of learners.  Use at least 2 learning activities (15%)  Clarity and coherence of expression will improve your scores (5%)  Constructive comment on another participant's work on how the activities chosen builds community of learners or not. (5%)      Each quiz item 1% | 30 %                                  10% | 2 hrs                            15mins | All |
| 4.  9th Dec 2023 – 12th  Jan 2024 | Quality Assurance and learner support | [Written assignment](https://vussc.colvee.org/mod/assign/view.php?id=2738)  You are expected to carry out an assessment of the quality of learner support services in your institution using a standard tool that you have been provided with, but which you must adapt to your context.  You will submit a not more than 1000-word report by 12th January 2024 | Give a brief background of your institution with regard to ODeL and specifically learner support. (5%)    Evidence of the use of at least 4 PI from the QA toolkit. (5%)    Demonstrate that the PI is relevant for your context. (5%)    Score performance using the 5-point scale (5%)    Make recommendations for improvement of LSS based on your findings. (10%)    Coherence and clarity of your report will be important to your overall grade | 30% | 5 hrs | All |