COURSE SCHEDULE

EFFECTIVE LEARNER SUPPORT IN THE ONLINE AND DISTANCE EDUCATION ENVIRONMENT

Week	Topic/Units	Sub Topics/Units	Assessment	Hours
1	1. Towards an understanding of integrated learner support for ODL	1.1 Overview of ODL: Nature and functions 1.2 Characteristics of ODL and implications for Learner support 1.3 Learner support services in Open, distance, and online learning environments 1.4 Learner support personnel	Unit 1 Quiz (10%)	5 hours
2	2A. Learner Support within the course	2.1 Tutoring learners in open and distance Learning 2.2 Competencies of an Online Tutor	Graded Discussion Forum (10%) Unit 2A Quiz (10%)	5
2	2B. Learner support and institutional context	2.1 Administrative support in online and distance learning environments 1: Academic support: - Pre-admission counseling, admission, library services. 2.2 Administrative support in online and distance learning environments 2: Technical/ infrastructural support, Health and well-being support, Personal counseling and career support, Sense of belongingness and community. 2.3 Storage and maintenance of student records.	Graded Discussion forum (10%) Unit 2B Quiz (10%)	5
3	3. Building community of learners	3.1 The Concept of a Community of Learners. 3.2 Strategies used to create a Community of Learners in Open Distance and eLearning.	Group assignment (30%) Unit 3 Quiz (10%)	5
4 & 5	4. Quality Assurance and leaner support	5.1 Quality assurance in ODL. 5.2 5.2 Quality Assurance and Learner support. 5.3 Monitoring of Learning in ODL.	Assignment: (30%)	10